



Management Methods, Inc.

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Customized Training Services

Leadership and Management

- Taking Care of the Basics
- Leading for Results
- Technical Personnel as Managers and Leaders
- One to One Leadership Skills
- Getting More Done in Less Time
- How to Plan Your Work
- Team Problem Solving
- Building Your Team
- Establishing and Deploying Your Objectives
- From Strategy to Results

Quality and Environmental Management

- Implementing an ISO/TS Quality System
- Management Overview of the ISO QMS
- Internal Auditing
- Improving Your Corrective Action Process
- Practicing Continual Improvement
- How to Prepare Effective Documentation
- Understanding and Identifying Environmental Aspects/Impacts
- How to Stay in Compliance
- Simplifying Your System

Process Safety

- How to Identify Potential Hazards
- FMEA
- Safety and Housekeeping Processes
- Investigating Safety Issues
- Process Safety Management
- OHSAS 18000/ANSI-Z10 Approaches to OH&S

Statistical Methods/SPC/Process Improvement

- Basics of Process Analysis
- Fundamentals of Statistical Process Control
- Six Tools for Problem Solving
- Understanding Process Capability
- Advanced Statistical Methods
- Design of Experiments
- Reducing Measurement Variability
- How to Apply ASTM D-6299 for Measurement Systems